

Terms & Conditions

BY SIGNING THE BOOKING FORM YOU ARE ACCEPTING THE FOLLOWING TERM & CONDITIONS

The following terms and conditions of use apply to all persons and groups:

Any function shall be limited to the maximum number of guests allowed as stated by Management.

All fire exits and passageways must be kept clear at all times.

All groups shall nominate one adult person who shall be regarded as the hirer. It is the hirer's responsibility to monitor and control behaviour and ensure that all conditions are adhered to.

Good order and behaviour must be maintained. Failure to maintain order may result in loss of hirer's deposit and subsequent banning of the hirer from conducting any function in the future. The Management of Wallis Auchendarroch House & Tavern reserves the right to charge for any damage incurred. An invoice will be issued for payment; payment will be required within 7 days.

No decorations, ie banners, posters, balloons, pictures, photos etc are to be attached to any walls, light fittings, fireplaces etc. No Blu tack, or confetti. Any additional cleaning costs that are incurred by the business will require an additional cleaning fee to be added to your bill. We suggest rose petals or bubbles to be used at outside Ceremonies only.

You are responsible for any loss or damage arising out of your use or guests attending the event. This is inclusive of all soft furnishing including light fittings, walls, windows, furniture, etc.

Payment for this damage is strictly 7 days.

All plans for decorations must be first approved by the functions coordinator 3 days prior to the event.

To confirm a booking the relevant deposit/room hire must be paid.

The use of smoke machines, disco equipment, etc, are not allowed. Should the fire-brigade respond to a call out, you will be required to pay for the cost. You will also be responsible for any damage caused by an external company whom has been hired by you to deliver/install/set up flowers, dance floor, sound equipment, etc

Children are welcome, however must be seated and supervised by an Adult at all times. All children under the age of 18 are required by Law to leave the premises before midnight.

Prices and Menus are subject to change without notice. Tentative Bookings are not confirmed until all the relevant paperwork and deposit has been paid.

We endeavour to take care of, however are not responsible for the damage or loss of any item or personal belonging. Management and Auchendarroch House accepts no responsibility for any damage or loss to property or persons before, during or after their function.

We do not allow external food or beverages to be brought on or around premises unless approved by Management. Should a limited licence be required for an event, you will be responsible for the costs to do so.

Inappropriate Behaviour Auchendarroch House reserves the right to refuse entry or remove from the venue, any person or persons attending a function who behaves in an objectionable manner. The staff of Auchendarroch House practice responsible service of alcohol at all times. Intoxicated people will not be served alcohol. Dress Code Auchendarroch House reserves the right to refuse entry or remove from the venue, any person or persons attending a function who the hotel deems to be dressed untidily, too casual or in attire which is unsafe. This includes, but is not restricted to, thongs, track-pants, beanies, hoodies, work boots and nudity.

We ask that you respect the Gardens and surrounding areas. Any misuse or damages incurred during your function will be the responsibility of the function organiser. Weather Dependant Function Spaces The Outdoor and Garden are weather dependant. If in the instance that it is raining or un-pleasant we cannot guarantee another function space will be available. Multiple areas cannot be booked as a 'back-up' at the same time for the same function.

Audio & Media All audio and visual media requests must be made prior to the event. It is strongly encouraged that an appointment is made to ensure all media is compatible with the hotel's equipment prior to the function.

Menu Selection & Cakeage We ask that all menu selections be finalised at least fourteen (14) days prior to the event. We recommend functions larger than thirty (20) people in the Bistro select from either a set or condensed menu. BYO Only bottles of wine can be brought into the hotel. A corkage fee of \$15 per bottle applies at all times.

Exclusivity while every effort will be made to ensure your function space is as exclusive as possible, at times there may be minimal foot traffic. This is in part due to multiple entry points and passages throughout the hotel. Minors Anyone under the age of 18 must be accompanied by an adult from 10pm and must vacate the premises by 12pm (midnight).

Smoking is not permitted anywhere indoors and only in select outside areas. In line with anti-smoking legislation.



W A L L I S
AUCHENDARROCH
HOUSE

Functions Team

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